



Group Registration Policy

- To facilitate your group registration you are requested to complete the enclosed form together with your payment.
- In order to benefit from the special early registration fees, please send us the payment together with the signed contract before **July 12, 2009**.
- Registration Fees will be confirmed without final name list attached until **August 10, 2009** if paid in full according to the published registration deadlines.
- Name changes will be permitted until **August 25, 2009** (Free of charge).
From **August 26, 2009** any name change will be subject to 15€ penalty per name.
- On site Pre-Registration pick up for groups of a minimum of 10 participants will be possible upon request. Kenes will coordinate with the company's specific times, for the registration material to be picked up. Please advise Kenes no later than **August 31, 2009** if you wish to collect the material prior to the official opening.
- Pre-Registration pick up for groups will be on **SeptemberXXXXXX, 2009**
- On site Pre-Registration will only be done after registration fees have been paid in full.

Cancellation policy (must be faxed, emailed or posted)

Cancellations received up to July 14, 2009 – full refund (less €50 handling fee)

Cancellation received between July 15, 2009 to August 10, 2009 (inclusive) – 50% refund will be made

Cancellation received after August 10, 2009 – no refunds will be made

Fees for Congress Participants (Members and Non Members) include:

- 1) Participation in all scientific sessions
- 2) Lunch Buffet on Thursday, September 10 & Friday, September 11
- 3) Delegate's bag with printed material of the congress
- 4) An invitation to the Welcome Reception
- 5) Coffee Breaks
- 6) Entrance to the Exhibition

Company _____ Signature _____ Date _____.



Group registration form

Registration Fees in Euro (Fees apply to payments received prior to the deadlines)

Category	Early fee Up and Including July 14, 2009	Regular From July 15, 2009 to September 30, 2009	Onsite From October 1, 2009
Congress Participant ESRA Member	☐€535	☐€635	☐€690
Congress Participant non Member	☐€635	☐€690	☐€735
Resident/Trainee*	☐€350	☐€395	☐€495
Accompanying Person		☐€150	
Nurses Full Registration (including Nurses 1-Day Programme)	☐€300	☐€350	☐€425
Nurses 1-Day Programme 12/09/2009	☐€125	☐€125	☐€150
Gala Dinner		☐€75	
Refresher Course Lectures		☐€10 per session	
Workshops		☐€ 15 per session	
Cadaver Workshops		☐€50 per session	
Luncheon Sessions**		☐€ 30 per session	
ESRA Diploma Part I (Written)		☐€ 50	
ESRA Diploma Part II*** (Practical)		☐€ 50	

*In order to obtain the special fee for Resident/Trainee, an approval letter signed by the head of the department must accompany the registration form.

** Fee for luncheon session includes a light buffet lunch

*** Only applicable to those candidates who successfully completed Part I during the 2008 congress

Group Registration details:

No. of registrations required: _____ Required category: _____

Payment

Bank Transfer: Please make drafts payable to:

Account Name: **ESRA 2009**, Bank details: Credit Suisse Geneva, 1211 Geneva 70, Switzerland.

Clearing code: 4835, SWIFT NUMBER: CRESCHZZ12A, Account number: 693980-52-184

IBAN number: CH51 0483 5069 3980 5218 4

- Bank charges are the responsibility of the participant and should be paid at source in addition to the registration and accommodation fees.
- Please ensure the name of the congress and the participant are stated on the bank transfer.

This form was submitted by:

Company name: _____ Contact person: _____

Contact details - E-mail: _____ Fax: _____

Tel: _____

Signature _____ Date _____

Please return this form to: Kenes International, Prediabetes Registration & Accommodation department Fax: +41 22 732 2850 OR E-mail:

mshenhar@kenes.com